



**Caretaker - 2 Posts
(Full Time & Part Time)**

Oldham Hulme Grammar School are looking to appoint a Full Time and Part Time Caretaker.

The principal responsibilities will include assisting with the facilities management system, the opening and locking up of buildings, carrying out and recording health and safety checks such as water testing, regular inspections for hazards, faulty equipment and testing of the School's fire safety systems. You will also be required to maintain risk assessments. Experience of caretaking and the ability to carry out minor repairs is essential. Having a particular skill set or background such as plumbing would be advantageous.

Good communication skills and the ability to use IT applications are required. You must be able to work well as part of a team and also be able to use your own initiative. Full driving licence required.

The salary will be between £18,317 and £20,365 per annum commensurate with qualifications and experience.

Hours of work are: full time (12:00pm until 20:00pm) or part time (16:00pm to 20:00pm) daily, full year, some flexibility will be required with occasional Saturday and on-call duties on a rota basis. You may sometimes be required to cover other shifts during holidays etc. Please specify whether you are applying for a full time or a part time position.

If you wish to be considered for the vacancy, please visit our website:
<https://www.ohgs.co.uk/why-ohgs/staff-vacancies/> for an application pack.

Completed applications should be returned to the HR Department, Oldham Hulme Grammar School, Chamber Road, Oldham OL8 4BX, telephone 0161 624 4497 or e-mail: HR@ohgs.co.uk

Closing date is 09:00am on Monday 8th August 2022.

Interview Date: The school reserves the right to interview at any time with sufficient notice, including before the closing date should the right candidate apply.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The successful applicant will be subject to an Enhanced DBS check.

*Oldham Hulme Grammar School is a Company Limited by Guarantee Registered Number 6125937.
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