



HEAD OF FINANCE

An exciting opportunity has arisen for the role of Head of Finance at our School to start in April 2019. As the manager of the finance team you will play an important part in the management of the school's finances and provide effective support to the Business and Operations Director.

You should possess a recognised financial qualification and ideally be a member of a relevant professional body e.g. ACA, ACCA, CIMA, CIPFA.

You must have the ability to produce budget estimates, management accounts, cash flow forecasts and other financial reports and have effective written and oral communication skills with a keen eye for detail and an excellent standard of English. You should also possess strong IT skills across a range of software and proven administration skills, ideally in a management or supervisory capacity. Previous experience of working in a school environment would be advantageous but not essential.

This is a full time full year role.

An attractive remuneration package will be available to the successful candidate

For further information and an application pack please go to our website: www.ohgs.co.uk

Completed applications should be returned to Mrs J Lawton, Human Resources Officer, Oldham Hulme Grammar School, Chamber Road, Oldham OL8 4BX or emailed to j.lawton@ohgs.co.uk

Closing date for applications will be noon on Thursday 17 January 2019.

Interviews for long listed applicants will take place Monday 21 January 2019 and short listed applicants on Friday 25 January 2019.

The School are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The successful applicant will be subject to an Enhanced DBS check.

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